

PROFESSIONAL SUMMARY

I'm a hands-on Project and Product Management professional with over 5 years of experience helping teams deliver real results — from launching digital products to streamlining operations across global teams. I've worked across tech, finance, and manufacturing, managing projects with budgets in the millions and leading cross-functional teams across time zones. I bring a strong mix of Agile delivery, stakeholder collaboration, and data-backed decision-making. Whether it's improving a process using Six Sigma tools or shaping product features that actually solve user problems, I'm always focused on impact, clarity, and value.

CERTIFICATIONS

- Project Management Professional (PMP)

CORE COMPETENCIES & TOOLS

Project & Product Management

- Agile, Scrum, Kanban, SAFe, Waterfall, Hybrid
- JIRA (Advanced Roadmaps, Dashboards, Automation Rules, Story Points Management)
- Confluence (Knowledge Base Setup, Integration with JIRA, Process Documentation)
- MS Project | Smartsheet | ClickUp | Notion

Process Improvement & Strategy

- Six Sigma (DMAIC, SIPOC, FMEA, Control Charts)
- Lean Methodology, Value Stream Mapping, RACI
- Risk Management Frameworks (Qualitative & Quantitative), Monte Carlo Simulation
- KPI & OKR Design, Strategic Roadmapping

Business Analysis & Financial Modeling

- BRD/FRD/Use Cases/User Stories, Gap Analysis, Root Cause Analysis
- Cost-Benefit Analysis, ROI Models, Forecasting using Regression & Scenario Planning
- SWOT, PESTLE, Porter's 5 Forces
- SQL (Joins, CTEs, Window Functions)

Data Analytics & Visualization

- Excel (Power Query, Index-Match, Pivot Tables, VBA, Solver, What-If Analysis)
- Power BI (Data Modeling, DAX, Power Query M)
- Tableau (Calculated Fields, LOD Expressions, Dashboard Actions)
- Google Data Studio, Looker Studio

Collaboration & Tools

- MS Teams, Slack, Miro, Lucidchart
- ServiceNow (ITSM Module), Salesforce (Case Management)
- Workday (HCM + Integrations), SAP (SD & MM Modules), Oracle Fusion
- GitHub, Bitbucket, Jenkins (CI/CD Coordination)

WORK EXPERIENCE

SB ZYGOSIS IT

Pune, India.

Project Manager

Nov 2020 – August 2023

- Led 6+ Agile projects simultaneously with cross-functional teams.
- Streamlined sprint planning using JIRA automation and velocity tracking, improving team delivery rates by 35%.
- Conducted Six Sigma process reviews, resulting in a 28% improvement in service request turnaround.
- Standardized risk assessment frameworks using Monte Carlo simulations, mitigating project delivery risks by 40%.
- Deployed real-time Power BI dashboards for stakeholder reporting, reducing manual reporting effort by 80%.

Associate Business Analyst

Jan 2019 – Nov 2020

- Defined user requirements and created BRD, FRD, and test cases for enterprise resource planning (ERP) modules across finance and inventory systems.
- Optimized a client's inventory forecasting model using regression analysis, reducing excess stock by 22%.
- Delivered data visualizations in Tableau and Excel for C-suite reporting, increasing executive adoption of reports by 45%.

UNICORN TECHNOS

Pune, India.

Project Coordinator Intern

Jan 2018 – Dec 2018

- Coordinated with cross-functional teams and digital marketing analysts on client-facing web development projects.
- Conducted competitor benchmarking reports and keyword strategy analysis using Google Trends and SEMrush.
- Contributed to a process documentation initiative that improved onboarding efficiency for new hires by 60%.

EDUCATION

Master of Science in Project Management | Northeastern University, Toronto

Sept 2023 – March 2025

Bachelor of Engineering | Savitribai Phule Pune University

Aug 2016 - May 2019

KEY ACHIEVEMENTS

- Delivered a 40% cost-saving initiative for a SaaS product by leading MVP-based rollout strategy.
- Spearheaded cross-departmental initiative improving compliance documentation time by 50% using Confluence workflows.
- Recognized by executive team for driving the highest NPS (Net Promoter Score) improvement (from 68 to 85) across 3 quarters.